



Terms and conditions

Invoicing

All training fees are subject to VAT and payable within 7 days.

Cancellations

Cancellations made within 10 working days of the course date will be charged at the full price.

Cancellations made before 10 working days of the course date will incur a £60 cancellation charge.

Due to circumstances beyond our control, CIH reserves the right to postpone or cancel a training course/programme. Any fees paid will be reimbursed, however we will not refund any other costs incurred due to the cancellation.

CIH will not reimburse fees if delegates are not able to attend a training course/programme due to circumstances out of CIH's control including, but not limited to, weather conditions, fire, flood, transport strikes, closures or delays or any other force majeure or act of God.

Limitation of Liability

CIH accepts no responsibility for accident, injury or loss suffered by a delegate whilst attending a training course/programme, only if it is due to negligence on our part.

CIH accepts no responsibility for any loss incurred whilst using material or information obtained at a training course/programme.

Personal belongings are left unattended in training venues at the trainers own risk and attendees are expected to be responsible for their own belongings at all times.

Copyright

The copyright of all training materials rests with the trainer or CIH.

Data Protection Act 1988

When making a booking your contact details will be stored on our database. We will use this data for the purposes of processing your booking and to contact you in the future with information about other CIH events and products that may be of interest to you. If you would prefer not to be informed of CIH products you can opt out when making a booking.